

**TEDDY BEAR CLINIC  
CONSOLIDATED WISH LIST 2017**

<b>ITEM</b>	<b>QTY</b>	<b>LOCATION</b>
Academic Packs: Schoolbags, Tog Bags, Dictionaries, colouring in Books, stationery packs	120	Diversion
Airconditioner / Ventilation System	1	Krugersdorp Office
Archive Boxes - client files	Var	All Branches
Assistance Items - Girls Groups: Brown Paper Bags	5280	SeVissa
Assistance Items - Girls Groups: Chips - weekly	Ongoing	SeVissa
Assistance Items - Girls Groups: Coffee - weekly	Ongoing	SeVissa
Assistance Items - Girls Groups: Draw String Bags	440	SeVissa
Assistance Items - Girls Groups: Face cloths	440	SeVissa
Assistance Items - Girls Groups: Juice - Oros - weekly	Ongoing	SeVissa
Assistance Items - Girls Groups: Sanitary Towels	5280 packs	SeVissa
Assistance Items - Girls Groups: School stationery - High Schools	440	SeVissa
Assistance Items - Girls Groups: Soaps	5280 bars	SeVissa
Assistance Items - Girls Groups: Toothbrushes	440	SeVissa
Bean Bags - as chairs - teenage groups	24	All Branches
Bins - lockable - storage	1	Krugersdorp Office
Black Wheelie Bins	2	Krugersdorp Office
Blinds - repair	1	Soweto Office
Burglar Bars - Whole House	1	Krugersdorp Office
Carpeting Squares	1	Diversion
Chairs - preferably wooden	15	Diversion - Soweto
Chairs - visitor	2	Soweto Office
Chess Board - outside & pieces	1	Soweto Office
Chest Freezers	4	One for each branch
Cleaning Materials - Various	Ongoing	All Branches
Colouring in Books	Var	All Branches
Crayons	Var	All Branches
Cupboard Lock - manager's office	1	Krugersdorp Office
Curtains	10	Diversion
Décor - child friendly	1	Diversion
Desk - small	1	Court - Krugersdorp
Dolls - new or good condition	Var	All Branches
Door Lock - playroom & Manager's Office	2	Krugersdorp Office
Door repairs / replacement (consertina)- staff bathrooms	2	Krugersdorp Office
Dry Walling - One Office	1	Diversion - to separate interleading offices
DVD's - Blank	Var	All Branches
Electric Fence / Beams	1	Krugersdorp Office
Flourescant Light Fitting	1	Krugersdorp Office
Flourescant Light Tubes	1	Krugersdorp Office
Garden Furniture set	1	Krugersdorp Office
Garden Furniture set	1	Soweto Office
GPS Navigators - for outreach teams on the roads	4	All Branches
Heaters	5	Johannesburg Office
Heaters	1	Court
Heaters	1	Hospital
Heaters	4	Krugersdorp Office
Heaters	3	Soweto Office
Lawnmower	1	Krugersdorp Office
Lawnmower	1	Soweto Office
Laptops	35	All staff
Light Bulbs	30	Soweto Office
Light fitting - ceiling	1	Krugersdorp Office
Paint - for tyres (80), red, green, yellow, blue	1	Soweto Office
Painting - Bathroom	1	Krugersdorp Office
Painting - Pallisade Fence	1	Krugersdorp Office
Painting - windows	10	Diversion
Painting Doors	4	Diversion
Playdough	Var	All Branches
Plumbing - basin taps	1	Krugersdorp Office
Plumbing - Cistern replacement	1	Krugersdorp Office
Plumbing - urinal & 5 Toilets	6	Soweto Office
Printer - HP Advantage Ink Printer (Cheaper Cartridges)	1	Head Office
Printing Cartridges	Var	All Branches
Projectors	1	Johannesburg Office
Promotional Handouts - with branding: pens, rulers, bookmarks etc	27000	SAFE
Puzzles - younger and older children	Var	All Branches
Security Gate Lock - playroom	1	Krugersdorp Office
Shelving - Industrial	3	For three storerooms
Special Weeks - Ribbons - Child Protection Day - Green ribbons and Safety Pins	2500	All Branches
Staff Refreshments - Various	Ongoing	All Branches
Stationery - Children's creative	Var	All Branches
Stationery - Office Stationery	Var	All Branches
Stepladders	1	Head Office
Stepladders	1	Krugersdorp Office
Stepladders	1	Soweto Office
Stuffed Toys - new or good condition	Var	All Branches
Teddies - new or good condition - also knitted - can send pattern	Var	All Branches
Television	1	Jhb Court
Tiling - Floor tiles in conference room - replace	1	Krugersdorp Office
Toy Cars - new or good condition	Var	All Branches
Toys - new or good condition	Var	All Branches
Uniform embroidered T Shirts and sweaters with logo for staff attending functions	50	All Branches
Uniform Formal shirts with embroidered logo to be worn in the Clinic	50	All Branches
Vacuum cleaner	1	Krugersdorp Office
Water Boiler - Direct Link to Tap - Automatic	1	Head Office

Winter Warmers - Scarves, Beanies & Socks - all ages	Ongoing	All Branches
Xmas Gifts: Toys, Toiletries (teenagers), Stationery, Party Packs, Sweets	1000 children	All Branches

NON - RETAIL

3G Cards - Sponsorship for I-pads (6)	Ongoing	All Branches
Academic Packs: Schoolbags, Tog Bags, Dictionaries, colouring in Books, stationery packs	120	Diversion
Auditors Fees	Once off - Annually	All Branches
Coat of Arms - New one	1	Mock Court Room - Jhb
Costs for Client transport - (Average Taxi Fare - Return Trip R53,00)	Ongoing	All Branches
Crayons	Var	All Branches
Driver - Volunteer - For ad hoc trips - to collect donations, documents and other goods	1	Preferably Jhb Resident
Printing Costs: Booklet - My teacher hurt me - what must I do	R 57 787.74	All Branches
Printing Costs: Bookmarks - previously sponsored	8000 - awaiting quotes	All Branches
Printing Costs: Business Cards - previously sponsored	10 sets - awaiting quotes	All Branches
Printing Costs: Child Abuse Flyers	R 3 302.58	All Branches
Printing Costs: Children's Global Action Day Research Questionnaire	R 1 681.50	All Branches
Printing Costs: Guidelines and Procedures Booklets	R 8 447.40	All Branches
Printing Costs: In house forms	R40,000,00 p.a.	All Branches
Printing Costs: Journey to Healing Pamphlets - previously sponsored	1000 - awaiting quotes	All Branches
Promotional Handouts - with branding: pens, rulers, bookmarks etc	27000	SAFE
Sponsorship of Driving lessons for non-licensed staff	Ongoing	All Branches
Telephone Costs - and 4 sponsored cell phones: 1 for each branch and 1 for the Diversion team	Ongoing	All Branches
Tyres - used	80	Soweto Office
Upholstery - recover benches	2	Soweto Office
Vehicle Running Costs - one vehicle per branch	Ongoing	All Branches
Volunteers: Washing Teddies, Packing Store rooms, making calls, help at events, wrapping xmas gifts etc	Ongoing	All Branches